

# Worrall Memorial Hall Booking Form

The Memorial Hall, 49 Towngate Rd, Worrall, S35 0AR



Forename		Surname	
Address (including house number & Postcode)			
Telephone number		Email	
Event Date		Hours hired (min 3)	
Start time		End time	
<b>Payment methods for hall hire:-</b>		Click payment method	Amount
BACS - Sort code 090726 account 13023587			£
Cheque - payable to Worrall Community Association			£
Cash – payable to Josette Collinson, 24 Walshaw Road, Worrall, Sheffield, S35 0AS			£
<p style="text-align: center;">As hirer I have read and understand the Terms &amp; Conditions. By clicking and ticking on the right-hand box you agree to abide by the booking policies outlined.</p>			
<b>Gift Aid Declaration</b>			
<p>Did you know that Worrall Community Association is a charity? This means that we can reclaim tax, via gift aid, on your hall hire (e.g. for every £1 paid we can claim an extra 25p for the charity). This money supports fabulous events for the community in Worrall (e.g. Worrall Gala and Worrall Bonfire).</p>			
To HMRC: Please treat all gifts of money that I pay for this and future bookings as Gift Aid donations.			
<p>Please tick the right-hand box and sign the form below if you are a UK tax payer and you are happy for us to claim Gift Aid from the government for the hall hire. If you do not want us to claim Gift Aid on your hall hire, please leave the box blank.</p>			
Signed		Date	
<p><u>Please notify us if you:</u></p> <ol style="list-style-type: none"> <li>1. Want to cancel this declaration.</li> <li>2. change your name or home address.</li> <li>3. no longer pay sufficient tax on your income and/or Capital Gains tax (if you would be paying less tax in the current year than the amount of Gift Aid claimed on your donations, it would be your responsibility to pay the difference).</li> </ol>			

Please complete all sections of the booking form and return either by:-

- Email to [bookings@worrallcommunityassociation.co.uk](mailto:bookings@worrallcommunityassociation.co.uk)
- Post to Josette Collinson, 24 Walshaw Road, Worrall, Sheffield, S35 0AS.